



MHES Volunteer Committee

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Volunteer Committee Meeting
September 17, 2015

Meeting Lead by Erin Bolton and Desiree Cleves; MHES Assistant Principal: Cathy O'Neil

Minutes: Erin Jakowski

In Attendance: Erin Bolton, Desiree Cleves, Ms. Stevie McNicolas, Nicole Easton, Priya Russell, Janine Fleming, Mary Jane Molano, Jalean Smith, Shannon White, , Jennifer Whitley, Nathan Kane, Shelly Bates, Judi Breidegam, Kathleen McMaines, Janet Easter, Kerry Morancy, and Erin Jakowski

Action Items

- Poll MHES Community on ideas / priorities to spend funds
- Research costs of in school events
- Research mural in courtyard
- Shannon White: Lead Super Purple Friday planning
- Kathleen McMaines: Lead Square One Art Fundraiser
- Desiree Cleves: Lead on Spring Fling Donation Letters
- Steve McNichols: Lead on Book Fair
- Janet Easter: Lead on coordinating snacks for Literacy Night
- Erin Jakowski: Create Baby Wipe Drive Flyer
- Erin Jakowski : Website maintenance and e-Newsletter

Questions

1. Will subscriptions to RAZZKIDS, ABC MOUSE, FIRST IN MATH be continued?
What are the costs to renew/supplement?
2. What budget does MHES have to support Literacy Night? Are additional funds or resources needed?
3. Check dates of the Spring Fling with area schools and competing events
4. Research Young Audiences for range of pricing
5. How do we move on priorities of the school (Chrome Books, Courtyard, Teacher supplies)
6. Are there rules about food? Does it have to be pre-packaged? Food allergy considerations? Can parents put snacks into smaller bags?

7. Could class parents or volunteers be able to assist with distribution of snacks at classroom doors, in lieu of distributing at the front door (avoiding back-ups)

Financial Report

Starting Balance MHES Volunteer Committee: \$3008.14

- Chick Fil A Spirit Night – Total funds raised TBA
- Last Year: Box Tops earned MHES 2575 points. Target earned \$314 toward next donation through February
- Staples and Lakeshore – Provide school phone number to add to school's account: (410) 396-6460
- Please encourage families and neighbors to sign up for Giant and Target programs for MHES code: 01331.
- MHES recommended reserving \$1000 for Spring Fling planning
- Keep balance in account for seed money 2016-2017

Ideas for 2015 Programs / Spending

- Additional after school clubs (dance/ focus on younger children PreK - 1)
- In School programs / encounters
 - Young audiences performances
 - Zoo mobile
 - Meet local authors in partnership with Ivy Bookstore/ Book Festival;
- Field Trips
 - Ms. O'Neil shared the school has funding /planning for each class to take (2) field trips based on reading themes in the 2015-16 academic year
 - Goucher College: Free Performances
 - Aquarium
 - Walters Art Museum
- Purchasing Field Day T-Shirts/Kona Ice at select events for all children
- Renew accounts for raz kids, first in math or additional educational licenses
- Kilcoyne: Sprucing up the courtyard and the playground
 - Potential planting of evergreens, murals, refresh lines in playground
- Kilcoyne: Purchasing Chrome Books
- Kilcoyne: Giving teacher \$50 toward classroom supplies (26 teachers x \$50 = \$1300)
- Book Drive School Wide

Spring Fling 2016 Planning

- **Date: April 30th**
- Initial costs may include Bounce house rentals; Borrow or buy games?
- Check dates of the Spring Fling with area schools and competing events
- Consider later date for warmer weather?
- **Donation Letters:** Desiree Cleves (DC) will create a email thread
- Supporting members for letters include Jeanne, Erin Jakowski, Shelly, MaryJane, Janet, Shannon

Upcoming Events

Super Purple Friday, October 9th

- MHES Committee will organize treats for all children with a suggested donation of \$1.00 – all children will receive necklace and tattoo
- Shannon LEAD:
 - Research costs for beaded necklace and tattoo
 - Coordinate Volunteer Sign Up and necklace/tattoo purchases
- Funds raised will be used to purchase additional MHES Chrome books

Fall Book Fair

- **Ms. Stevie LEAD: Grandparent's Committee**
- Students will use their library period to attend the fair and during literacy night
- Ms. Stevie will coordinate Volunteer Sign Up / paper and online
- Last Year: Book Fair generated over \$6000 last year and provided books for every child for their birthday

Literacy Night

- **Janet LEAD:**
 - Solicit Donations for children's snacks and Sign-Ups
 - Could class parents help with classroom management?

Square One Art Fundraiser

Kathleen McMaines: LEAD in partnership with Ms. Melone, MHES Art Teacher

- Student art fundraiser
- All students will get a free sheet of stickers
- Kathleen will coordinate the toolbox and art mailings with teachers
- Coordinate volunteer sign ups to assist with distribution
- March 4th – Order packets arrive
- March 16th – Ship Date
- April 11th – Artwork shipped back to school
 - Targeting Mother's Day
- MHES will receive 33%-38% profit on artwork sold

Baby Wipes Drive

- Drive for baby wipes . MHES would like to switch from gel
- Coordinate efforts for class participation by October 2nd: extra recess
- Erin Jakowski will make a flyer for distribution