

**MHES PTO Meeting, Thursday, September 9th, 2021 from 6:00 to 7:30 p.m. Website:**  
**medfieldheightspto.com | Email: [medfieldheightspto@gmail.com](mailto:medfieldheightspto@gmail.com) Zoom Meeting**  
**Information - Meeting ID: 852 7469 0520/ Passcode: 838894**

### **September PTO Meeting Minutes**

- I. Meeting called to order by** Latarsha Bryant, PTO President at 6:05 p.m.
  
- II. Attendance:** Latarsha Bryant, Denise StanleyS, Jennifer Jarvis, Erin Bolton, Kerry Ford Morancy, Christopher Poknis, Tasha Williams, Judi Breidegam, PJ Disclifani, Shawniqua Ames, Nikki Martens, Alexis Brooks, Courtney Proctor, Kim Wiggins, Desiree Cleves, Attia Goheer, Jaclyn Paul, Rainier Horn, Cathy Chiavacci, Adrienne Wiley, Allie Ingalls, Shannon Smithermen, Noelle Newman. There were nine voting members in attendance; a quorum was reached.
  
- III. Minutes:** no previous minutes
  
- IV. Welcome/PTO Overview**
  - A. Mr. Poknis thanked all families for their hard work during remote learning
  
- V. Officer/Committee Reports:**
  - A. Financial Update
    1. Current balance: \$11,817
    2. School requested items - Paper Order, Headsets - headsets are taken care of
  
  - B. Fundraiser Restaurant Night: Sun. Oct. 3rd - Mod Pizza/Rita's (Tentative)
    1. 10:30 am - 10pm, lunch and dinner
      - a) In-person orders only, no online ordering
      - b) 20% of proceeds go to MHES
    2. TW trying to coordinate dessert as well (Rita's or Cinnaholic)
    3. If anyone knows of local businesses that we could partner with, let us know!
  
  - C. Direct donation capability is coming!
  
- VI. Old Business:**
  - A. 501c3 Status Update
    1. We are in a holding pattern right now, the state hasn't started processing our application (they are currently processing applications from May!, ours was submitted earlier in July)
  
- VII. New Business:**

- A. Upcoming Events
  - 1. Back to School Night: Tues. Sept 21st, 6pm to 7pm (Promote)
    - a) More details coming, still in person for now
  - 2. Super Purple Friday: Fri. Sept 17th (Promote)
  - 3. Claire's Organizations/ Pick-up Night: October 27th (Tentative)
    - a) Volunteers to participate all day/Signup genius
  - 4. Book Fair: Mon. Oct 25 thru Fri. Oct 29th
    - a) Volunteers to participate/Signup genius
  - 5. Literacy Night : Thur. Oct 28th
    - a) Need donations for snacks/Signup genius
    - b) Are we doing a craft? Maybe not, we don't know yet
  - 6. Character Parade: Fri. Oct 29th, 2pm (Promote)
    - a) Jaclyn Paul will help promote with the MCA
  - 7. STEAM Night: Thur. Nov 18th
    - a) Volunteers to participate/Signup genius
    - b) Details TBD
- B. Other Concerns
  - 1. Teacher Wish list

**VIII. Next Meeting: October Meeting - Thur. Oct 14th (virtual)**

**IX. Announcements:**

- A. MCA Fall Fair
  - a. Oct. 23rd
  - b. games, gourd hunt, pumpkin decorating
  - c. will be put in the community newsletter
- B. Donations for STEAM projects needed
  - a. popsicle sticks, building materials
  - b. boxes at the front of the school for donations for each teacher
- C. SUG for teacher needs?
  - a. help stuffing Wednesday folders (Wednesdays 10/11 am)
  - b. Is there an Amazon wish list?

**X. Meeting Adjourned at 8:10 pm**

**XI. Minutes compiled by Jennifer Jarvis, Secretary**