

MHES PTO Meeting, Thursday, October 14th, 2021 from 6:00 to 7:30 p.m. Website:
medfieldheightspto.com | Email: medfieldheightspto@gmail.com

Zoom Meeting Information - Meeting ID: 823 8059 3629 | Passcode: 306516

October 2021 PTO Meeting Minutes

- I. Meeting called to order by** Latarsha Bryant, PTO President at 6:05 p.m.

- II. Attendance:** Erin Bolton, Kerry Ford Morancy, Latarsha Bryant, Jennifer Jarvis, Sara Baffour, Tasha Williams, Allison Ingalls, Fabien Cinus, Nikki Martens, Attia Goheer, Judi Breidegam, Andrea Stayton, Bridget Becker, Amber Kilcoyne, Denise Stanley, Rita Jackson, Ayrika Fletcher, Malik Collins

- III. Minutes:** minutes from previous meeting posted on the PTO website

- IV. Officer/Committee Reports:**
 - A. Financial Update
 1. School requested items - Teacher Gift cards
 2. Current balance: \$11,817.75
 3. Paper order arrived - white (2 pallets) and colored (6 cases, some colored is backordered)
 4. Teacher gift cards - usually \$25 (23 teachers, 49 staff) homeroom, special educators, resource teachers, ESOL. Need to figure out who is receiving
 5. Fundraiser Restaurant Night:
 - a) Wed. Nov 3rd- Well Crafted & Union (ALL DAY)
 - b) \$1 dollar every Pizza & Pint all day, 12-10
 - c) no special codes needed
 - (1) usually a bigger one, though this is on a Wednesday; post it in the community newsletter

- V. Old Business:**
 - A. Back to School Night: Tues. Sept 21st
 - B. Super Purple Friday: Fri. Sept 17th
 1. some parents want to make this every Friday (informally)
 - C. Family School Council: Mon. Sept 27th
 1. @ 10 am
 2. Going to need support for teachers, so many kids need small group pull outs and supports; Ms. Jackson and Ms. Chiavacci are both out of the classroom, although the 2nd grade sub is still an issue; next one is 10/25, 10-11
 - D. Fundraiser Restaurant Night: Sun. Oct 3rd- Mod Pizza Update
 1. 20% of proceeds - \$197 + \$100 extra compensation from MOD; later in spring + Ritas

VI. New Business:

- A. Claire's Organization/Pick-up Night: Wed. Oct 27th - 10 am to 6pm (Sign-up Genius)
 - 1. 20,325.62 - 1050 items \$6552 to go to the school
- B. Book Fair: Mon. Oct 25th thru Fri. Oct 29th - 9am to 11 am (Sign-up Genius)
 - 1. Do have a request from AK to add some time slots for the afternoon, 3-4 pm
 - 2. Will go in Science Room?
 - 3. Help setting up - arriving the 22nd
- C. Literacy Night: Tentative - TBD (Promote)
 - 1. One group PK-2 one night, 3-5th another night 10/27 & 10/28, 6-7 pm.
 - 2. No snacks!
 - 3. Bookmobile?
 - a) General concern expressed about the safety of bookmobile; we can try to have books donated rather than have kids go inside the bookmobile
 - 4. Teachers have signed up to participate, once people are seated we have to take a picture of seating charts
 - 5. How much of a crowd? Can we do RSVPs? In Class Dojo?
- D. Character Parade: Fri. Oct 29th - 2pm (Promote)
 - 1. No people in the building, but parents could stay outside
- E. American Education Week - Mon. Nov 15th thru Fri. Nov 19th
 - 1. Thank you cards: students to staff
 - 2. Flipgrid for support staff
 - 3. Kickoff to Tootle Board
 - 4. Dress like a staff member day
 - 5. Wear Your College or School Gear/Colors Day
- F. STEAM Night: Thur. Nov 18th - Volunteers to participate/ Sign-up Genius
- G. Holiday Drive: Kick-off Nov 2021
 - 1. supply chain issues
 - 2. Ms. Stanley has already started adding students to the list
 - 3. Normally we cap it at 20, but we might go to 23/24
 - 4. start looking for gift bags
- H. Other Concerns- General Volunteer List
 - 1. AK needs help setting up gaga pit, ping pong tables
- I. PTO bulletin board/window

VII. Next Meeting: Thursday, November 11th

VIII. Announcements: no announcements

IV. Meeting Adjourned at 7:30 pm

X. Minutes compiled by Jennifer Jarvis, Secretary