

MHES PTO Meeting, Thursday, June 24th, 2021 from 6:00 to 7:30 p.m. Website:
medfieldheightspto.com | Email: medfieldheightspto@gmail.com Zoom Meeting
Information - Meeting ID: 852 7469 0520/ Passcode: 838894

June 2021 Organizational Meeting Minutes

- I. **Meeting called to order by** Latarsha Bryant, PTO President at 6:05 p.m.
- II. **Attendance:** Latarsha Bryant, Erin Bolton, Desiree Cleves, Jennifer Jarvis, Barbee Barber, Nikki Martens, Courtney Proctor. There were seven voting members in attendance; a quorum was reached.
- III. **Minutes:** no previous minutes
- IV. **Officer/Committee Reports:** no reports
- V. **Old Business:** no old business
- VI. **New Business:**
 1. Latarsha Bryant moved to adopt the creation of the MHES PTO INC.
 - a. Barbee Barber seconded
 - b. The motion was seconded, was there any discussion?
 - c. Chair doesn't hear any discussion, move to vote
 - d. Vote was unanimous, the motion was passed
 2. Latarsha Bryant moved to adopt articles of Incorporation and Bylaws
 - a. Erin Bolton seconded
 - b. The motion was seconded, was there any discussion?
 - c. Chair doesn't hear any discussion, move to vote
 - d. Vote was unanimous, the motion was passed
 3. Latarsha Bryant moved to authorize opening a bank account for the corporation
 - a. Jennifer Jarvis seconded
 - b. The motion was seconded, was there any discussion?
 - i. Erin Bolton proposes amendment that President and Treasurer are authorized to open account
 - ii. Jennifer Jarvis seconded amended motion
 - c. Chair doesn't hear any further discussion, move to vote
 - d. Vote was unanimous, the full motion was passed: The President and Treasurer are authorized to open a bank account for the corporation

4. Lartarsha Bryant provided the motion that we authorize the application for the tax-exemption for the corporation, and register the corporation as a charity in Maryland
 - a. Nikki Martens seconded
 - b. The motion was seconded, was there any discussion?
 - c. Chair doesn't hear any discussion, move to vote
 - d. Vote was unanimous, the motion was passed

5. Lartarsha Bryant moved to authorize and ratify other actions necessary to carry out the forgoing resolutions
 - a. Barbee Barber seconded
 - b. The motion was seconded, was there any discussion?
 - c. Chair doesn't hear any discussion, move to vote
 - d. Vote was unanimous, the motion was passed

6. Erin Bolton moved to authorize the corporation to apply for a federal EIN number
 - a. Jennifer Jarvis seconded
 - b. The motion was seconded, was there any discussion?
 - c. Chair doesn't hear any discussion, move to vote
 - d. Vote was unanimous, the motion was passed

7. Lartarsha Bryant moved to elect the slate of officers presented on 6/24/2021
 - a. Who we have listed as officers:
 - i. Lartarsha Bryant, President
 - ii. Kerry Ford Morancy, Vice President
 - iii. Jennifer Jarvis, Secretary
 - iv. Desiree Cleves, Treasurer
 - v. Judi Breidegam, Member-at-Large
 - vi. Courtney Proctor, Member-at-Large
 - vii. Denise Stanley, Member-at-Large
 - b. Barbee Barber seconded
 - c. The motion was seconded, was there any discussion?
 - d. Chair doesn't hear any discussion, move to vote
 - e. Vote was unanimous, the motion was passed

VII. Next Meeting: Lartarsha Bryant to send out a poll for summer PTO Board meetings

VIII. Announcements: no announcements

IV. Meeting Adjourned at 7:10 pm

X. Minutes compiled by Jennifer Jarvis, Secretary