

**Medfield Heights PTO
Meeting Minutes
11/10/2016**

1. Financial Report

School received a lot of extra money from enrollment to buy enough laptop carts for PARRC Testing

Chipotle may have not rung all orders for fundraiser, which means that the amount we made approx. 40% of last time.

2. Square 1

Orders extended until Monday 11/14 online or by phone.

EJ will post on Facebook

3. Math Night

PTO has concession stand.

Need more volunteers for setup and concession stand.

Dan will pre-grill hot dogs

Take a chafing dish stand to buy dishes so they are the correct size.

4. Holiday Drive

Approx. 26 kids as of today - still have to be contacted by social worker.

Denise will start a signup genius for donations

EJ will make a flyer

EB will post on Nextdoor

Denise may contact B&N by Hopkins to see if they will donate books, etc.

We need volunteers - December meeting will be a wrapping party. - but also we need volunteers for sorting - potentially on 12/16 in 2 shifts?

Print out number, gender, grade so it is easy to see.

5. American Education Week

Mrs. K. and Denise have been working on donations

Mrs. K. asked PTO volunteers to help with baking

Grandparents - 200-300

Dads - 200

Moms - 400

Potentially bake 2-4 doz. muffins and let PTO know, bring in at dropoff

Potential PTO table to ask for specific volunteers? Tabletop signs for publicity - made by EJ - possibly encouraging Snowflake Dance volunteers 2/3? with snow date 2/10 (police officer presence required)

6. Restaurant Nights

Potential new web site: www.groupraise.com

January Joe2 Pizza, Gideon will contact them.

Contact Blue Pit (EJ) to see if they want to do a March fundraiser.

Don't choose a week where the calendar is heavily booked.

7. Five Below Shopping Fundraiser

10% of sales Fri./Sat./Sun.

Also tied with clothing and toy drive.

Say you are with MHES fundraiser

Should be posted on Facebook, emailed, and printed.

8. Job & Health Fair 1/14/17

Looking for people to set up booths for entry level positions or health advocacy
May need help for setup, but PTO will not have much involvement.

9. Clothing Donation Closet

Potential use of the social studies closet

Probably needs better advertising in order to get good usage.

Teachers may be able to suggest to parents when the closet would be open.

Possibly make appointment within open hours.