

**MHES PTO Meeting, Thursday, Jan 14, 2021 from 6:00 to 7:30 p.m. Website:  
 medfieldheightspto.com | Email: [medfieldheightspto@gmail.com](mailto:medfieldheightspto@gmail.com) Zoom  
 Meeting Information - Meeting ID: 891 8189 9842 / Passcode: 414156**

**In Attendance:**

Latarsha Bryant	Kerry Ford Morancy	Kim Wiggins	Elizabeth Reed
Amber Kilcoyne	Desiree Cleves	Keturah Johnson	Cindy?
Cathy Chiavacci	Jennifer Jarvis	Nikki Martens	Joanie Shreve
Erin Bolton	Laura Everdale	Kelly Lindow	Jaclyn Paul
Judi Breidegam	Kristy Holton	Suzanne Schlattman	Attia Goheer
Barbee Barber	Ed Furlong	Dan?	

**Agenda**

**1. Welcome:)**

- a. Checking in "How are you doing?"
- b. Checking in " How are MHES staff doing?"

Ms. White will probably retire; Denise needs to stay! We might need to make a fuss. Ms. Kilcoyne has gotten her set up to be a replacement, but will need approval. AK might also need parents to make a fuss when she attempts to bring back the other temps; she'll let us know.

- c. Checking in " How are MHES families doing?"

**2. Review of Minutes**

**3. Financial Report**

- a. Balance
  - 1. Reimbursement from Strong City - STILL WAITING
    - a. Good intentions, but they grew too fast and were mismanaging funds
    - b. Undergoing extensive audit; lithograph building
    - c. Sometime in Feb for reimbursement, hopefully
    - d. Alternativess?
      - i. 5013c seems more viable than finding another sponsor
      - ii. The Medfield Community Association is evaluating starting their own 501c3 as well. They can share what they've learned about the process
      - iii. Kim Wiggins - Live Baltimore
        - 1. Fund for Educational Excellence is another

- fiscal sponsor, usually for larger organizations, but they might consider
2. She says they might be able to help facilitate setting up of 5013Cs

b. Future Donations

1. All are being held until we figure out the sponsor thing

**4. PTO Supply Closet unpacking**

a. Many "Thank you's" to Ms. Stanley packing effort

b. Sign-up Genius for unpacking schedule (only 2 people)

1. New building doesn't have much PTO storage, we need to figure out what to do
2. Possibly getting more shelving, but not right away

**5. Events:**

**a. School Opening - Jan 6, 2021**

1. Ribbon cutting video
  - a. Have they posted the video yet? Should be released 1/27 @4pm
  - b. School will send out a link/reminder
  - c. Video will be posted on City Schools Facebook page
  - d. Drone cameras are going into the building
2. Future Celebration
  - a. Ms. Kilcoyne is not celebrating THAT ribbon cutting, the real one will be with the community
3. Time Capsule objects and location
  - a. 21st school office organized unveiling old time capsule, new items are put on hold for now; everything will happen later...

**b. Holiday Drive Update - Dec 2020 (Kristy Holton, Laura Everdale - Co-chairs) ✓**

THANK YOU to everyone who participated in our 2020 Holiday DRIVE!! ✓

Donation of 1,000 from Roland Park Presbyterian Church

✓ 13 families and 23 kids in our school community

**c. Fundraising Idea:** All events will be tabled until Spring 2021

1. We can't generate revenue for PTO until we sort out the fiscal sponsor thing

**d. Future Events-** Book Fair, Literacy Night, Claire Fundraiser, Young Audiences

1. There is general support in the group for a virtual book fair
  - a. The money/books go straight to the school, not through the PTO
2. Also possible - online school talent show
  - a. Flipgrid
  - b.
3. There is support for a virtual Snowflake Dance as well

- a. Attia and the rest of the committee have started planning
  - i. Poll indicates a preference for Friday evening (early enough for the younger ones to get to bed in time)
  - ii. Format/platform TBD, but Zoom seems to be the most logical
  - iii. Everyone in main room stays muted, break-out rooms can be for talking
  - iv. Discussion about how to make it safe
    - 1. No chats
    - 2. Break-out rooms for grades, or maybe those that want a quieter activity
    - 3. Probably need volunteers to monitor all spaces at all times
    - 4. Make the event pre-registration mandatory?

### **Re-opening Discussion**

1. Additional custodians? Nope...
2. Thoughts from AK: she doesn't know much more than us at this point, she has a document to go through, she has to know numbers of kids, numbers of teachers
3. We do have the right air filters, desks can be spread out, don't know if every desk will have a shield
4. AK will send out a survey soon, when does she have to know for sure? From parents.
5. will kids at home have the same teachers? or back to the spring model?
  - a. Direction is probably same teachers do remote and in person, but isn't 100% sure
6. Parents are supposed to be able to see the space in person prior to re-opening, but AK doesn't have details.
  - a. General agreement from the group that a virtual tour would be sufficient
  - b. Make sure it's recorded, so parents can watch at a later date if needed.
7. Will teachers be able to choose whether or not to return?
  - a. Not clear, probably not
8. Comments from several parents that we are grateful for the teachers, concern for all the added stress on them and MHES staff.
9. Estimated date of vaccination for teachers/staff?
  - a. Unknown at this point
10. Why no pre-k?
  - a. It is federally funded, and not considered mandatory
11. Should PTO help with PPE?
  - a. AK might not need help with PPE, fingers crossed she was able to order

masks and shields

**6. School Discussion:**

- a. How is virtual learning working for everyone?
- b. How are the Facebook family groups working for everyone?
- c. Fill out parent survey

**7. Other Items:**

- a. EBT Cards or Donations
  1. No one knows for sure when the payments will go out; a few have received money already.
  2. There isn't a good way to donate the money if you don't need it; the best thing to do is use the card, then donate the same amount. Gift cards to Ms. Williams are a possibility.
- b. Teacher Appreciation gift-cards
  1. Tasha has volunteered to front the money for the cards, if necessary
  2. Other parents also willing to donate
  3. Emphasize that the teachers spend the money on themselves!

**Next PTO Meeting:** Thu 2/11, 6:00 pm